

**Westside Unitarian Universalist Church**  
**Board Meeting Minutes**  
**February 11, 2020**

1. The meeting was called to order by President, Carol Cappa, 7 pm at the church.
2. Present: Carol Cappa, Reed Bilz, Rev. Shari Woodbury, Jane Hardwick, Jerrie Koppa, Marc Hart, David Burlingame, Nicole Kennedy, Tom Woods, Janell Weaver.  
Absent: Tanner Trask, Stan Yoder,  
Visitors: Pete Meador, Cindy Fountain, Stephanie Jeffers  
A quorum was present.
3. Consent Agenda
  - A. Approve January Board Minutes (Attached)
  - B. Committee Reports - Council of Committees Minutes (Attached)
  - C. Approval of Policies and Procedures for Building Use (delayed per Dianne Nixon)
  - D. Ratification of Online votes for:
    1. Approval for Rev. Shari's Housing Allowance
    2. February Offering for Pathways Organization
    3. Approval for March to the Polls group to meet on Feb 9th at Westside
    4. March 22 Offering for UU Service Committee (special 80th anniversary service - one of 5 Sundays)

David moved approval of the consent agenda. The motion was seconded and CARRIED.

4. Reports
  - A. Financial Statements (attached) - David (Treasurer's Report, Revenue Expense, Annual Budget, Financial Position) The reports will be filed for audit.
    1. Pledge fulfillment through January 31 is \$153,948. (63% of annual pledges)
    2. Auction income \$25,264.
    3. Current budget has a fund-raising amount of \$4,659.00 which must be met either through additional fund-raising efforts or proceeds from the Church Auction.
    4. Doubtful whether additional fund-raising efforts for FY 2020 will be organized so propose to use funds from Betty Sanders fund rather than auction funds.
    5. Anticipated withdrawal from Betty Sanders fund for this fiscal year will be \$41,054.34 with \$90,403.05 remaining.  
David moved to take \$4,659.00 from the Betty Sanders fund and add that amount to the total fund-raising amount in the budget. The motion was seconded and CARRIED.
    6. Payment issue with ADT finally settled with us paying only \$660. Many thanks to Peter Bagley.
    7. Ten items running over budget. Building, Green Sanctuary, and CRE still running under budget.
  - B. Minister (attached) - Shari
    1. Core ministries of worship and pastoral care
    2. Developing staffing and systems
    3. Special leadership
    4. Moving toward Program Church
    5. Beyond our walls
    6. Dates away: Feb. 28-29 Vacation; Part of Week of March 9

- C. Interim DLRE (attached) - Nicole
  - 1. We received the grant from NTUUC for \$2,500 for Family Worship
  - 2. CRE is planning an Earth Day Celebration Sunday April 19 from 1-3 pm
  - 3. Away dates: Feb. 26-29
  - 4. Nicci moved approval to sell Westside t-shirts with the proceeds to help send campers to U-Bar-U this summer. The motion was seconded and CARRIED.
  
- 5. Continuing Business
  - A. Review of 2018-19 and 2019-20 Board Goals - **Postponed**
  - B. Pete Meador advised us of a concern with a visitor to Adult Forum who might be a risk. He was given authority to settle the matter.
  - C. Short Term Contract and Policy Update Question - whether or not an employee may serve and be a church member will be decided on case by case basis.
  - D. Stewardship Update - Tanner gave a report via video. He outlined the schedule and said the theme is Gratitude Quest.
  - E. Funding Assistance for GA delegates - We have budgeted \$790 in addition to the NTUUC contribution and are allowed 4 delegates. Carol will advertise for delegates with a deadline of March 10.
  - F. Strategic Plan/25<sup>th</sup> Anniversary Ad Hoc Committees - We will seek one or two committee chairs who will help obtain committee members.
  - G. Change in Treasurer's Duties - David will start training the Administrator on some of the Treasurer's duties.
  - H. Auction Report - There was a disappointing lack of participation and attendance on the part of Westside members. We need to address this issue in light of the upcoming stewardship campaign.
  - I. Safe Sanctuary Program - **Postponed**
  - J. COSM and Board - still seeking appointees
  
- 6. New Business
  - A. NTUUC Report - Appreciation Celebration for Volunteers Feb. 22
  - B. Social Justice Council (SJC) - Cindy Fountain
    - 1. SJC moved that SCAC be the plate offering for March. The motion was seconded and CARRIED.
    - 2. SJC moved to expand our weekly plate offering to include organizations that are 501(c)(4), and grassroots organizations that are doing good work but not categorized under the IRS. The motion was seconded and CARRIED. The charter and form will be changed accordingly.
    - 3. SJC moved that Greater Fort Worth Sierra Club, a 501(c)(4), be the April plate offering. The motion was seconded and CARRIED.
    - 4. SJC moved to approve GOTV grant application in the amount of \$360 with Westside contributing \$100 toward the project. The motion was seconded and CARRIED.
    - 5. SJC moved to approve March to the Polls - Tarrant using Westside for its monthly meeting space at a fee of \$300 per year. The motion was seconded and CARRIED.
  
- 9. There being no further business the meeting was adjourned. Our next meeting will be **March 10, 2020, 7:00** at the church.

Respectfully submitted,

Reed Bilz, Secretary

**CALENDAR**

February 22 - 2020 Appreciation Celebration for RE Teachers and Volunteers,  
5-7pm at Temple Shalom in Richardson  
Earth Day Celebration Sunday April 19 from 1-3 pm at Daggett Park

**BACK BURNER**

Covenant of Limited Access  
Cultural Competency Training  
Digitizing Documents/Getting Oral Histories/Protection of Documents-2018  
Naming Opportunities Task Force Recommendations  
(for large monetary donations and memorials)