

**Westside Unitarian Universalist Church**  
**Board Meeting Minutes**  
**August 11, 2020**

1. The meeting was called to order by President, Janell Weaver, at 7:00 pm via Zoom.
2. Present: Janell Weaver, Carol Cappa, Rev. Frieda Gillespie, Nicole Kennedy, Reed Bilz, Dwight Robarts, Jerrie Koppa, Marc Hart, Stan Yoder, Aimee Stubbs, Lauren Leising.  
Absent: Tom Woods  
Visitors: Shondra Williams  
A quorum was present.
3. Consent Agenda
  - A. Approve July 14, 2020 Board Minutes (attached)  
Dwight moved approval of the consent agenda. The motion was seconded and CARRIED.
4. Reports
  - A. Financial Statements - Dwight (Treasurer's Report (attached), Revenue Expense, Annual Budget, Financial Position) The reports will be filed for audit.
    1. Pledge fulfillment through July 31 is 20% of annual pledges
    2. Options for cancelled TD Ameritrade CD will be presented next month
  - B. Church Garden Update - Carol
    1. No scheduled work until cooler weather, then tree planting
    2. Meanwhile recruiting "families" to rake/remove rocks
    3. Dianne Nixon reports that there should not be a problem spreading ashes in designated part of memory garden
  - C. Minister - Rev. Frieda is visiting Westside groups via Zoom
  - D. Interim DLRE (attached) - Nicole
    1. Adult Religious Education
    2. Communications - staying in contact with children, families and seniors
    3. Children's Religious Education
    4. Additional Comments
5. Continuing Business
  - A. Board Retreat - Aug. 22, 1-5 pm Proposed Agenda (attached)
  - B. Digicom: Board Access, Zoom Scheduling; Communications - Nicci, Craig
    1. Avoid scheduling conflicts by using calendar and listing all meetings
    2. Keep members informed
    3. **Board members** - send email to Nicci describing "How are you staying connected?"
  - C. Update on Banner
    1. Recommend that all phrases be in same size boxes with same size font
    2. Prefer horizontal format
6. New Business
  - A. Endowment Committee Requests - Shondra
    1. Hold annual pledge drive for fund or

2. Designate Sunday plate offering (s)
  3. Devote a Sunday reflection to educate congregation on endowment fund and giving opportunities. Dwight will help committee with this endeavor.
- B. Internet and phone subscription update - Janell, Nicci
1. Investigating options for service
  2. Vote next month on service
- C. COSM Functions and Ongoing Issues
1. Discuss at Retreat
  2. Assign board liaisons to committees
  3. Marc moved to create a Transition Team [five members] to support Rev. Gillespie.  
The motion was seconded and CARRIED.

7. There being no further business the meeting was adjourned at 8:51. Our next meeting will be **September 8, 2020.**

Respectfully submitted,

Reed Bilz, Secretary

#### **CALENDAR**

August 30, Interim Minister Drive-by Welcome

#### **BACK BURNER**

25<sup>th</sup> Anniversary Celebration

Cultural Competency Training

Digitizing Documents/Getting Oral Histories/Protection of Documents-2018

Naming Opportunities Task Force Recommendations