

Westside UU Church

February 21, 2023, Board Meeting

The meeting was called to order at 7:08 pm. Present: Dayna Tooley, Glenda Hood, Kim Hart, Michael Muñoz, Dianne Nixon, Melissa Trask, Sue Anderson, Dwight Robarts, Jeff Rodriguez. Also: Ridge Dickey, Bob Vann, Stephanie Jeffers, Nicci Kennedy.

I. CONSENT AGENDA

- A. January 10, 2022, minutes and addendum were previously approved via email.
- B. March collection recipients will be the South Central Alliance of Churches in March and the National Wildlife Federation in April.

II. COMMITTEE REPORTS

- A. Endowment Committee – Bob Vann: Bob presented the January 2023 Trader’s Report. Balance is \$75,623.35.
- B. Website – Bob Vann: Discussion about updating the website and adding words that can make it easier for people to find us when they are searching the internet for churches like Westside, e.g., “agnostic” and “progressive.” Work will be done by Jeff Rodriguez and Craig Bowes.
- C. Insurance – Dayna Tooley: As the church looks to hold more events with outside organizations and get additional revenue, the church’s insurance may need to be updated. We also may need to update the contract used for these events. **ACTION:** Ridge Dickey is researching insurance options and contract changes and will report back to the Board.
- D. Building & Grounds: Dianne Nixon presented a plan from a professional landscaper for improvements to the front side of the building. **ACTION:** Dianne will get a cost estimate from the landscaper. Also, some members are interested in planting a tree in honor or memory of someone. Dianne also will research what would be an appropriate amount to charge for an honorary tree.

III. FINANCE REPORT – Dwight Robarts

- A. As of January 31, the church budget had a positive cash flow of \$5,755.28.
- B. Pledges currently are at 113% of budget, which is very good.

IV. BUDGET – Dwight Robarts and Stephanie Jeffers

- A. Despite the growth and successes of the church, we continue to spend more money than we are taking in. The current arrangement is not sustainable. Dwight said the church will need to have significant growth in revenue within the next two years to avoid a financial crisis. He recommended the Board consider holding a special meeting to discuss the situation and possible strategies.

V. MINISTER’S REPORT

- A. Rev. Strickland was ill and not able to attend the meeting.

VI. RELIGIOUS EDUCATION REPORT – Nicci Kennedy

- A. Recent weeks have been very active and fun. The youth are working on a T-shirt design, and the recent “Souper Bowl” luncheon was a great success.
- B. After a delay, the OWL program will be starting soon.

VII. CONTINUING BUSINESS

- A. Employee Handbook – Dayna: Kim Hart made a motion to accept the new employee document, including the new Corrective Action and Progressive Discipline documents. Seconded and CARRIED.

VIII. NEW BUSINESS

- A. Stewardship Chair and Campaign – Dayna: She has spoken with the Nominating Committee about potential candidates to lead the campaign and will make a report before the next Board meeting.
- B. Office manager Linda Ice has created a Building Access Request Form. Information about it will be included the Westside Weekly.
- C. Monthly board communication to congregation: Nicci asked the Board members to each make a short video explaining why they support Westside.

ADJOURNED AT 8:50 p.m. Next meeting: 7 p.m. Tuesday, March 14.

LINKS

[South Central Alliance of Churches CAC](#)

[National Wildlife Federation](#)

[Endowment Committee - Traders Report](#)

[Strategic Plan](#)

[Contract Currently](#)

[Fees and Guidelines](#)

[Sample Contract](#)

[Landscaping Plan](#)

[Treasurer's Report](#)

[DLRE Report](#)

[Employee Handbook Final](#)

[Corrective Action](#)

[Progressive Discipline Procedure](#)

BACK BURNER

Welcoming Statement that specifies our priorities - Worship Team/ Don Strickland - March

1. Providing a home for religious refugees
2. Creating a safe space for fellowship and community
3. Actively working to curb gun violence
4. Demanding justice for LGBTQIA+

AV for Services - March

Musical options for Services - Kim Hart

Review Inventory of Church Assets
Cultural Competency Training
Spring Dedication
Fire Department Boxes